

## 2024-2025 Hire Rates and Charges

### PERFORMANCES: LOCAL COMMUNITY HIRERS

Applicable from 1 July 2024 to 30 June 2025, all prices GST inclusive

*Bendigo Venues & Events reserves the right to change hire charges as necessary. The hire charges will be costed to the hirer according to the financial year in which the booking occurs, as fees may increase with the next financial year. Please consider this if your booking occurs in the next financial year.*

<b>Ulumbarra Theatre</b>	
Performance Rental (maximum 5 hours)	\$ 1560
Additional Performance on Same Day	\$ 780 per performance
Rental for Bump In/Out and Rehearsals	\$ 109 per hour
Rental for Dark Day	\$ 770 per day
<b>Capital Theatre</b>	
Performance Rental (maximum 5 hours)	\$ 845
Additional Performance on Same Day	\$ 422 per performance
Rental for Bump In/Out and Rehearsals	\$ 59 per hour
Rental for Dark Day	\$ 683 per day
<b>Banquet Room / Bendigo Bank Theatre</b>	
Performance Rental (maximum 5 hours)	\$ 222.50
Additional Hours	\$ 39 per hour
<b>The Engine Room (Old Fire Station)</b>	
Drama Studio or Dance Studio first floor	\$ 95 up to 4 hours \$ 140 a day \$ 785 a week
Pre-rig or technical set up and back to standard might be necessary depending on the size and scope of your event. Staff and venues cost will apply and will be the full responsibility of the hirer.	
<b>Box Office Fees</b>	
Booking Fee per Ticket Sold	\$ 2.10 per ticket
Booking Fee per Complimentary Ticket Issued	\$ 0.95 per ticket
Credit Card Charges	2% of sales
Merchandise Charges (if BV&E seller provided)	11% of gross sales

<b>Venue Staff</b> (can charge at 30min increments)	(min 3 hr call)
Standard rate – up to 9 hours	\$ 44.50 p/hr (\$174 minimum call)
1.5 x Overtime rate – longer than 9 hrs worked	\$ 66.75 p/hr
2 x Overtime rate – longer than 12 hrs worked	\$ 89 p/hr
- After midnight, prior to 7am	
- No 10 hour break between shifts	
- Public holidays	
Missed Meal Break	\$ 25

## Staffing Requirements

All BV&E venues have minimum staffing requirements in order to operate safely. Your individual requirements will be used to determine the number and duration of staff needed to run your event.

- For Capital Theatre and Ulumbarra Theatre 1 x Supervising Technician and 2 x General Technicians + 1 x Front of House Supervisor and 1 x Box Office attendant are mandatory (not included in venue hire charge)
- Supervising Technician begins shift 30 minutes prior to hirer's arrival and concludes 30 minutes after hirer's departure.
- Technical crew commence up to 30 minutes prior to the hirer's arrival in order to undertake necessary safety checks and briefings.
- All set up, pack down, pre-rig and back to standard labour hours are charged to the hirer.
- Staff are required to take a meal break between the 3<sup>rd</sup> and 5<sup>th</sup> hour, and between the 8<sup>th</sup> and 10<sup>th</sup> hour of work. A fee is charged for missed meal breaks after each 5 hours. Meal breaks cannot be taken whilst the hirer is in the venue..

<b>Equipment and Services</b>	
Steinway Grand Piano (Capital)	\$ 110 per day no tune \$ 474 per day with tune
Yamaha Grand Piano (Ulumbarra)	\$ 110 per day no tune \$ 380 per day with tune
Kawai Baby Grand/Kawai Upright Piano	\$ 110 per day no tune \$ 380 per day with tune
Audio Package	\$ 302 per event in BBT and The Engine Room
Data Projector, in-house equipment	\$ 226 per day at Capital and Ulumbarra
Data Projector, in-house equipment	\$ 113 per day at The Engine Room
Follow Spot	\$ 26 each
Hazer	\$136 each
Headset Microphone	\$45 each
Mirror Ball	\$ 44.50
Laptop	\$ 113 per day
Gaffer Tape	\$ 30.50 per roll
Electrical Tape	\$ 2.40 per roll
Mark Up Tape	\$ 4.60 per roll
Batteries	\$ 3.00 each
Marketing Collateral Distribution	\$ 55
Electronic Direct Mail (EDM)	\$ 110 each
Additional Cleaning	By Negotiation
Additional Technical Equipment	By Negotiation

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