

2024-2025 Hire Rates and Charges

PERFORMANCES: COMMERCIAL HIRERS

Applicable from 1 July 2024 to 30 June 2025, all prices GST inclusive

Bendigo Venues & Events reserves the right to change hire charges as necessary. The hire charges will be costed to the hirer according to the financial year in which the booking occurs, as fees may increase with the next financial year. Please consider this if your booking occurs in the next financial year.

Ulumbarra Theatre	
Performance Rental (maximum 5 hours)	\$ 2370
Additional Performance on Same Day	\$ 1185 per performance
Rental for Bump In/Out and Rehearsals	\$ 164 per hour
Rental for Dark Day	\$ 1320 per day
Capital Theatre	
Performance Rental (maximum 5 hours)	\$ 1580
Additional Performance on Same Day	\$ 790 per performance
Rental for Bump In/Out and Rehearsals	\$ 110 per hour
Rental for Dark Day	\$ 878 per day
Banquet Room / Bendigo Bank Theatre	
Performance Rental (maximum 5 hours)	\$ 518
Additional Hours	\$ 59.50 per hour
The Engine Room (Old Fire Station)	
Drama Studio or Dance Studio	\$ 160 up to 4 hours \$ 266 a day \$ 1490 a week

Pre-rig or technical set up and back to standard might be necessary depending on the size and scope of your event. Staff and venues cost will apply and will be the full responsibility of the hirer.

Box Office Charges	
Inside Charge when average ticket price is \$50 or less (inc GST)	\$ 5 per ticket
Inside Charge when average ticket price is more than \$50 (inc GST)	10% of total ticket sales inc GST
Booking Fee per Complimentary Ticket Issued	\$ 2.10 per ticket
Merchandise Charges	11% of gross sales

Venue Staff (can charge at 30min increments)	(min 3 hr call)
Standard rate – up to 9 hours	\$ 58 p/hr (\$174 minimum call)
1.5 x Overtime rate – longer than 9 hrs worked	\$ 87 p/hr
2 x Overtime rate – longer than 12 hrs worked - After midnight, prior to 7am - No 10 hour break between shifts - Public holidays	\$116 p/hr
Missed Meal Break	\$ 25

Staffing Requirements

All BV&E venues have minimum staffing requirements in order to operate safely. Your individual requirements will be used to determine the number and duration of staff needed to run your event.

- For Capital Theatre and Ulumbarra Theatre 1 x Supervising Technician and 2 x General Technicians + 1 x Front of House Supervisor and 1 x Box Office attendant are mandatory (not included in venue hire charge)
- Supervising Technician begins shift 30 minutes prior to hirer's arrival and concludes 30 minutes after hirer's departure.
- Technical crew commence up to 30 minutes prior to the hirer's arrival in order to undertake necessary safety checks and briefings.
- All set up, pack down, pre-rig and back to standard labour hours are charged to the hirer.
- Staff are required to take a meal break between the 3rd and 5th hour, and between the 8th and 10th hour of work. A fee is charged for missed meal breaks after each 5 hours. Meal breaks cannot be taken whilst the hirer is in the venue..

Equipment and Services	
Steinway Grand Piano (Capital)	\$ 490 hire and tune
Yamaha Grand Piano (Ulumbarra)	\$ 460 hire and tune
Steinway Baby Grand (Capital)	\$ 460 hire and tune
Kawai Baby Grand/Kawai Upright Piano	\$ 460 hire and tune
Audio Package per event	\$ 355 Bendigo Bank Theatre or Engine Room
Data Projector, in-house equipment	\$ 226 per day at Capital and Ulumbarra
Data Projector, in-house equipment	\$ 113 per day at The Engine Room
Follow Spot	\$ 71.50 each
Hazer	\$ 136 each
Headset Microphone	\$ 45 each
Mirror Ball	\$ 58
Laptop	\$ 113 per day
Gaffer Tape	\$ 30.50 per roll
Electrical Tape	\$ 2.40 per roll
Mark Up Tape	\$ 4.60 per roll
Batteries	\$ 3.00 each
Marketing Collateral Distribution	\$ 55
Electronic Direct Mail (EDM)	\$ 110
Additional Cleaning	By Negotiation
Additional Technical Equipment	By Negotiation

Industry Services Fee		
Venue Size	Rate	Venue
0 - 250 seats	\$ 42 per performance	The Engine Room & Bendigo Bank Theatre
251 – 500 seats	\$ 85 per performance	Capital Theatre
501 – 1000 seats	\$ 126 per performance	Ulumbarra Theatre

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