

2023-2024 Hire Rates and Charges

PERFORMANCES: LOCAL COMMUNITY HIRERS

Applicable from 1 July 2023 to 30 June 2024, all prices GST inclusive

Bendigo Venues & Events reserves the right to change hire charges as necessary. The hire charges will be costed to the hirer according to the financial year in which the booking occurs, as fees may increase with the next financial year. Please consider this if your booking occurs in the next financial year.

Ulumbarra Theatre

Performance Rental (maximum 5 hours)	\$ 1490
Additional Performance on Same Day	\$ 743 per performance
Rental for Bump In/Out and Rehearsals	\$ 104 per hour
Rental for Dark Day	\$ 738 per day

Capital Theatre

Performance Rental (maximum 5 hours)	\$ 807
Additional Performance on Same Day	\$ 404 per performance
Rental for Bump In/Out and Rehearsals	\$ 56 per hour
Rental for Dark Day	\$ 653 per day

Banquet Room / Bendigo Bank Theatre

Performance Rental (maximum 5 hours)	\$ 212.50
Additional Hours	\$ 37 per hour

The Engine Room (Old Fire Station)

Dance Studio first floor	\$ 89.50 up to 4 hours \$ 135 per day \$ 756 per week
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Box Office Fees

Booking Fee per Ticket Sold	\$ 2.10 per ticket
Booking Fee per Complimentary Ticket Issued	\$ 0.95 per ticket
Credit Card Charges	2% of sales
Merchandise Charges (if BV&E seller provided)	11% of gross sales

Staff

Supervising Technician	\$ 42.50 per hour, minimum 3 hour call
Venue Technicians	\$ 42.50 per hour, minimum 3 hour call
Front of House Supervisor/Attendant	\$ 42.50 per hour, minimum 3 hour call
Box Office/Merchandise Seller	\$ 42.50 per hour, minimum 3 hour call
Missed Meal Allowance	\$ 24 per missed break

There are minimum staffing levels for all venues. Please ask your Event Officer to confirm these requirements.

Staffing Requirements

- Supervising Technician begins shift 30 minutes prior to hirer's arrival and concludes 30 minutes after hirer's departure.
- Pre-rig and back to standard labour hours are charged to the hirer.
- Overtime at time-and-a-half is charged for staff called by the hirer for longer than nine hours per day for the first three hours.
- Double-time is charged after 12 hours, after midnight, prior to 7am or if staff are not given a ten-hour break between shifts.
- Staff are required to take a meal break between the 3rd and 5th hour, and between the 8th and 10th hour of work. A fee is charged for missed meal breaks after each 5 hours. Meal breaks cannot be taken whilst the hirer is in the venue.
- Public holiday penalties apply.

Equipment and Services

Steinway Grand Piano (Capital)	\$ 105 per day no tune, \$ 394 per day with tune
Yamaha Grand Piano (Ulumbarra)	\$ 105 per day no tune, \$ 300 per day with tune
Kawai Baby Grand/Kawai Upright Piano	\$ 105 per day no tune, \$ 300 per day with tune
Audio Package	\$ 292 per event in BBT and The Engine Room
Data Projector, in-house equipment	\$ 216 per day at Capital and Ulumbarra
Data Projector, in-house equipment	\$ 108 per day at The Engine Room
Follow Spot	\$ 25 each
Hazer	\$ 130 each
Headset Microphone	\$ 43 each
Mirror Ball	\$ 42.50
Laptop	\$ 108 per day
Gaffer Tape	\$ 29 per roll
Electrical Tape	\$ 2.30 per roll
Mark Up Tape	\$ 4.40 per roll
Batteries	\$ 2.80 each
Electronic Direct Mail (EDM)	\$ 103 each
Additional Cleaning	By Negotiation
Additional Technical Equipment	By Negotiation

Click here for full hiring [Terms and Conditions and other important documents about using our venues](#)