

## 2021-2022 Hire Rates and Charges

### Non-Performance Events: Meetings and Conferences

Applicable from 1 July 2021 to 30 June 2022, all prices GST inclusive

*Bendigo Venues & Events reserves the right to change hire charges as necessary. The hire charges will be costed to the hirer according to the financial year in which the booking occurs, as fees may increase with the next financial year. Please consider this if your booking occurs in the next financial year.*

### Venue Hire

	<b>Half Day</b> <i>Less than 4 hours including set up and pack down</i>	<b>Full Day</b> <i>Greater than 4 hours including set up and pack down</i>
<b>Ulumbarra Theatre</b>	<b>Half Day</b>	<b>Full Day</b>
Ulumbarra Theatre Conference Hire	N/A	\$1,665
Hon. Howard Nathan Foyer	\$388	\$755
Balcony Foyer	\$198	\$378
BSSC Strategem Studio, Dance Studio, Multipurpose Room	N/A	\$215
Wedding Ceremony only	N/A	\$1086
Wedding Reception only	N/A	\$1471
Wedding Ceremony & Reception	N/A	\$2083
<b>Capital Theatre</b>	<b>Half Day</b>	<b>Full Day</b>
Capital Theatre Conference Hire	N/A	\$755
Bendigo Bank Theatre or Banquet Room	\$239.70	\$480
Lanyon Room	\$140	\$238
Wedding Ceremony only	N/A	\$852
Wedding Reception only	N/A	\$1,086
Wedding Ceremony & Reception	N/A	\$1,698
<b>The Engine Room</b>	<b>Half Day</b>	<b>Full Day</b>
The Engine Room Drama Studio	\$141	\$238
Dance Studio	\$141	\$238
Weekly hire (7 days)	N/A	\$1,313

<b>Dudley House</b>		<b>Half Day</b>	<b>Full Day</b>
Dudley House Exhibition Space		\$141	\$238
Weekly hire (7 days)		N/A	\$1,313
<b>Bendigo Town Hall</b>		<b>Half Day</b>	<b>Full Day</b>
Wedding Reception		N/A	\$2,138
Main Hall: Monday - Thursday		\$990	\$1,695
Main Hall: Friday - Sunday		\$1,222	\$2,138
Setup / Pack down fee		N/A	\$240
<b>Civic &amp; Library Gardens</b>		<i>*bonds returned in full after the event</i>	
Community Event	0-30 people	\$0	
	31-50 people	\$94	
	51+ people	\$94 <i>plus \$250 bond</i>	
Wedding or Private Event		\$140 <i>plus \$300 bond</i>	
Commercial Event	0-500 people	\$136 <i>plus \$300 bond</i>	
	500+	\$136 <i>plus \$2000 bond</i>	
City of Greater Bendigo Major Event		\$500 <i>bond</i>	

## Staffing

<b>Venue Staff (can charge at 30min increments)</b>	
Operations & FOH Staff (min 3 hrs)	<b>\$51 p/hr</b> (\$153 minimum call)

There are minimum staffing levels for all venues. Please ask your Event Officer to confirm these requirements.

- Supervising Technician begins shift 30 minutes prior to hirer's arrival and concludes 30 minutes after hirer's departure.
- Pre-rig and back to standard labour hours are charged to the hirer.
- Overtime at time-and-a-half is charged for staff called by the hirer for longer than nine hours per day for the first three hours.
- Double-time is charged after 12 hours, after midnight, prior to 7am or if staff are not given a ten-hour break between shifts.
- Staff are required to take a meal break between the 3<sup>rd</sup> and 5<sup>th</sup> hour, and between the 8<sup>th</sup> and 10<sup>th</sup> hour of work. A fee is charged for missed meal breaks after each 5 hours. Meal breaks cannot be taken whilst the hirer is in the venue.
- Public holiday penalties apply.

## Equipment and other hire rates

Technical Equipment	Ulumbarra	Capital	BBT or Banquet	Engine Room	Town Hall
Projector & Screen in auditorium	\$200	\$200	\$100	\$100	POA
Laptop	\$100	\$100	\$100	\$100	POA
Wireless handheld mics x 2			\$40	\$40	POA
Temporary Staging <i>including set up/pack down</i>	\$408	\$408	\$408	\$408	POA
Dancefloor <i>including set up/pack down</i>	\$306		\$306		\$306
Performance Audio Package: 2 x foldback wedges, 4 x vocal mics, 4 x DI's and cabling	NA	NA	\$315	\$315	NA
Conference Kit: <i>Mixing console, 2x speakers, 2x microphones, lectern, small stage</i>	\$357				POA
Conference PA: <i>mixer, 2 x speakers with stands, microphone &amp; cables</i>	\$315				POA
Touring PA: <i>mixer, 2 x speakers with stands, subs, cables</i>	\$315				POA
Fast Fold Projection Screen 3.2mts x 1.8mts	\$420	\$420	\$420		\$420
Conference TV	\$100				
Foyer Lighting Pack: <i>trees, dimmers, cans, cables, setup</i>	\$420				
Small Portable PA	\$58	\$58	\$58	\$58	\$58
Follow Spot <i>each</i>	\$63	\$63			
<b>Pianos – Includes tuning</b>					
	Ulumbarra	Capital	BBT or Banquet	Engine Room	Town Hall
Yamaha Grand Piano ( <i>Ulumbarra</i> )	\$352				
Steinway Grand Piano ( <i>Capital</i> )		\$380			
Steinway Baby Grand ( <i>Capital</i> )		\$352			
Kawai Baby Grand ( <i>Bendigo Bank Theatre</i> )			\$352		
Kawai Upright Piano ( <i>Engine Room</i> )				\$352	
Additional Piano Tune ( <i>same day</i> )	\$200	\$200	\$200	\$200	
<b>Consumables</b>					
Gaffer Tape			\$26.50 per roll		
Electrical Tape			\$2 per roll		
Mark Up Tape			\$4 per roll		
Batteries			\$2.55 each		
Additional Cleaning					
			By Negotiation		