



2021-2022 Hire Rates and Charges

PERFORMANCES: LOCAL COMMUNITY HIRERS

Applicable from 1 July 2021 to 30 June 2022, all prices GST inclusive

Bendigo Venues & Events reserves the right to change hire charges as necessary. The hire charges will be costed to the hirer according to the financial year in which the booking occurs, as fees may increase with the next financial year. Please consider this if your booking occurs in the next financial year.

Ulumbarra Theatre

Performance Rental (maximum 5 hours)	\$ 1373
Additional Performance on Same Day	\$ 687 per performance
Rental for Bump In/Out and Rehearsals	\$ 96 per hour
Rental for Dark Day	\$ 680 per day

Capital Theatre

Performance Rental (maximum 5 hours)	\$ 745
Additional Performance on Same Day	\$ 372 per performance
Rental for Bump In/Out and Rehearsals	\$ 52 per hour
Rental for Dark Day	\$ 635 per day

Banquet Room / Bendigo Bank Theatre

Performance Rental (maximum 5 hours)	\$ 197
Additional Hours	\$ 34 per hour

The Engine Room (Old Fire Station)

Dance Studio	\$ 83 up to 4 hours	\$ 125 per day
		\$ 702 per week
Drama Studio	\$ 83 up to 4 hours	\$ 125 per day
		\$ 702 per week

Box Office Fees

Booking Fee per Ticket Sold	\$ 2.00 per ticket
Booking Fee per Complimentary Ticket Issued	\$ 0.90 per ticket
Credit Card Charges	2% of sales
Merchandise Charges (if BV&E seller provided)	11% of gross sales



Staff

Supervising Technician	\$ 39 per hour, minimum 3 hour call
Venue Technicians	\$ 39 per hour, minimum 3 hour call
Front of House Supervisor/Attendant	\$ 39 per hour, minimum 3 hour call
Box Office/Merchandise Seller	\$ 39 per hour, minimum 3 hour call
Missed Meal Allowance	\$ 23 per missed break

There are minimum staffing levels for all venues. Please ask your Event Officer to confirm these requirements.

Staffing Requirements

- Supervising Technician begins shift 30 minutes prior to hirer's arrival and concludes 30 minutes after hirer's departure.
- Pre-rig and back to standard labour hours are charged to the hirer.
- Overtime at time-and-a-half is charged for staff called by the hirer for longer than nine hours per day for the first three hours.
- Double-time is charged after 12 hours, after midnight, prior to 7am or if staff are not given a ten-hour break between shifts.
- Staff are required to take a meal break between the 3rd and 5th hour, and between the 8th and 10th hour of work. A fee is charged for missed meal breaks after each 5 hours. Meal breaks cannot be taken whilst the hirer is in the venue.
- Public holiday penalties apply.

Equipment and Services

Steinway Grand Piano (Capital)	\$ 97 per day no tune, \$ 364 per day with tune
Yamaha Grand Piano (Ulumbarra)	\$ 97 per day no tune, \$ 273 per day with tune
Kawai Baby Grand/Kawai Upright Piano	\$ 97 per day no tune, \$ 273 per day with tune
Audio Package	\$ 270 per event in Bendigo Bank Theatre and Engine Room
Data Projector, in-house equipment	\$ 200 per day at Capital and Ulumbarra
Data Projector, in-house equipment	\$ 100 per day at The Engine Room
Follow Spot	\$ 23 each
Laptop	\$ 100 per day
Gaffer Tape	\$ 26.50 per roll
Electrical Tape	\$ 2 per roll
Mark Up Tape	\$ 4 per roll
Batteries	\$ 2.55 each
Promotion Package	\$ 370
Additional Cleaning	By Negotiation

Click here for full hiring [Terms and Conditions and other important documents about using our venues](#)